

HARARE - ZIMBABWE



INAUGURAL SOUTHERN AFRICAN PUBLIC PROCUREMENT FORUM 2026

The Procurement Regulatory Authority of Zimbabwe (PRAZ) will be hosting the Inaugural Southern African Public Procurement Forum (SAPPF) at the Harare International Conference Centre on the 24th and 25th of June 2026 under the theme: ***“Transforming Public Procurement for Sustainable Growth and Regional Integration in Southern Africa”***. In recognition of its strategic importance, the SAPPF is a dedicated regional platform to foster collaboration, strengthen institutional capacity, to promote regional trade and innovation through public procurement.

Venue

The Forum and working meetings are scheduled to take place at the Harare International Conference Centre (HICC), in Harare - Zimbabwe. The venue is housed at the Rainbow Towers Hotel.

Scheduled Time

The ceremony is scheduled to take place from 24-25 June 2026 commencing at 0830hrs (GMT+2) and the daily programmes are expected to conclude at 1630hrs (GMT+2, Harare time). Subject to the availability and flexibility of the delegates, Friday the 26th of July 2026 has been appropriated for extra-mural / touristic activities in Harare.

Confirmation of Participation

To confirm participation, the interested people should provide information by completion of the registration form online no later than the 19th of June 2025. Please follow the steps outlined below:

Step-1: Click or follow the access link shared below

- **Access Link:** <https://workshop.praz.org.zw/workshop/55>

Step-2: Enter the Access Code shared below.

- **Access Code:** *SAPPF01-2026*

Step-3: Enter your details as the focal person interacting with the system and the number of prospective delegates for intended for registration

Step-4: Register delegate details

Ceremony Languages

The official language of the ceremony will be in English.

Accommodation and Airport Transfers

Participants will cater for their own accommodation and airport transfers. Please find list of recommended hotels/facilities below;

1. Rainbow Hotel (**SAPPF VENUE**), reservations@rtg.co.zw, +263242-772633/9
Rainbow Towers Hotel: Promo Code PRAZ [https://direct-book.com/properties/rainbowtowersdirect?locale=en&items\[0\]\[adults\]=1&items\[0\]\[children\]=0&items\[0\]\[infants\]=0¤cy=USD&checkInDate=2026-06-24&checkOutDate=2026-06-27&trackPage=yes&promocode=PRAZ](https://direct-book.com/properties/rainbowtowersdirect?locale=en&items[0][adults]=1&items[0][children]=0&items[0][infants]=0¤cy=USD&checkInDate=2026-06-24&checkOutDate=2026-06-27&trackPage=yes&promocode=PRAZ)

2. New Ambassador Hotel, 88 Kwame Nkrumah Avenue, Harare: Promo Code PRAZ
[https://direct-book.com/properties/directnewambassador?locale=en&items\[0\]\[adults\]=1&items\[0\]\[children\]=0&items\[0\]\[infants\]=0¤cy=USD&checkInDate=2026-06-24&checkOutDate=2026-06-25&trackPage=yes&promocode=PRAZ](https://direct-book.com/properties/directnewambassador?locale=en&items[0][adults]=1&items[0][children]=0&items[0][infants]=0¤cy=USD&checkInDate=2026-06-24&checkOutDate=2026-06-25&trackPage=yes&promocode=PRAZ)
3. N1 Hotel **SAMORA MACHEL AVENUE**, 126 Samora Machel Avenue, +263 783910310 samoramachel@n1hotel.co.zw, Distance to venue: 2.4km
4. N1 Hotel **ROTTEN ROW AVENUE**, Cnr Rotten Row/S/ Machel Avenue, +263 777604291, rottenrow@n1hotel.co.zw, Distance to venue: 1km
5. Cresta Jameson Hotel, Contact details, +263242-774106 up to 23, +263772320204, +263783555048, reservations@jameson.cresta.co.zw, Distance to venue: 1.2km, Booking Code: **PRAZCJ**, Booking Link: [PRAZCJ - Cresta Jameson](#)
6. Cresta Oasis, 134 Kwame Nkrumah Avenue, +242 790861-4, reservations@oasis.cresta.co.zw, Distance to venue: 2.6km, Booking Code: **PRAZCO**, Booking Link: [_PRAZCO - Cresta Oasis](#)
7. Noakes Boutique Hotel, 19 Bay Noakes, Chisipite, Harare, website - 19onbaynoakes.com, Email reception@19onbaynoakes.co.zw, website Onbaynoakes.com, Email reception@19onbaynoakes.co.zw, hotelmanager@19onbaynoakes.co.zw, Contact Number +263 778 393 764, +263 774 724 663, Distance from HICC 12km
8. Hyatt Regency Harare, The Meikles, 5393+R4X, Jason Moyo Ave, Harare
Phone: [\(0242\)701234](tel:0242701234), Online Reservations, <https://www.online-reservations.com>
9. The Bronte Graden Hotel, 132 Baines Avenue, +263 242 707522-7, WhatsApp +263 788989772, reservations@brontehotel.co.zw
10. Monomotapa Hotel, 54 Park Ln, Harare, Phone: **08677 004651**, Monomotapahotel.guestreservations.com

Visa Information

[Visa requirements](#), when traveling to Zimbabwe, differ and countries are classified under three (3) categories, Category A, B and C. The country classifications and requirements are detailed in the [Permits and Visa Requirements Guide](#).

Business Visa Requirements:

- Passport photo
- Passport scan of bio data page
- Proof of residence in country of origin or domicile
- Invitation letter or business profile of traveller
- Business letter from sending company
- Previous Zimbabwean Visa (attach copy if applicable)

Proof of onward travel is required evidenced by a return ticket or proof of departure from Zimbabwe. For more information on visas please visit <https://evisa.gov.zw/> or the guide accessible on <https://evisa.gov.zw/static/Brochure.pdf>.

Diplomatic Passport Holders

Delegates holding Service/official passports or AU/UN laissez-passer traveling for official duty are exempted from visa fees.

Passport / Travel Document validity

Travellers are required to have a valid passport or another acceptable travel document which is valid for at least six (6) months.

Catering

Lunch and tea/coffee breaks will be provided at the venue on all days of the Forum. There will be a welcome dinner, on 23 June 2026, at venue, HICC.

Security

The Government of Zimbabwe is dedicated to ensuring the utmost safety and security for all participants and accompanying staff. Therefore, we ask for your understanding and to comply with the various security measures, which will be in place.

Yellow Fever vaccination requirements

Travellers to Zimbabwe may be requested to produce a yellow fever vaccination certificate to enter the country when traveling from a country considered to be of risk for yellow fever transmission. Zimbabwe itself is not considered a country of risk for yellow fever.

Ebola testing upon entry if coming from the affected regions

Travellers coming from affected countries may be requested to get tested for Ebola when entering the country. Zimbabwe itself is not considered a country of risk for Ebola.

Travel and Medical Insurance

The meeting organizers will not cover traveller's insurance and medical insurance where the following are to be considered:

- The insurance cover should take effect as soon as you leave your home country or place of residence.
- Medical insurance should cover medical evacuation and treatment within Africa.
- Insurance cover should be able to cater for repatriation to home country or place of residence.

Currency

The domestic unit of currency is the Zimbabwean Gold (ZWG). The Republic of Zimbabwe is a multi-currency economy where goods and services are priced primarily in United States Dollars (USD). [Exchange rates](#) are subject to fluctuations and the applicable rates are published daily by the Reserve Bank of Zimbabwe (RBZ). To access the applicable rate, kindly visit the RBZ website <https://www.rbz.co.zw/>. Bureau de Change (Forex Bureaus) are available at the airport upon arrival.

Climate

The average temperature in Harare is expected to range between 16 and 22°C.

Local Time

Harare time is GMT+2

In-land enquiries and information

The Procurement Regulatory Authority of Zimbabwe will have a team on standby to assist the delegates with additional information and assistance over the duration of their stay.

PRAZ Website: <https://www.praz.org.zw/>

Mobile and WhatsApp: Andrew +263712899413